

**Park Road Montessori
PTO Minutes
April 13, 2016**

Members Present: Jennifer Anderson, Maggie Barker, Jon Bontrager, Diana Byers, Karen Delozier, Curt Fruel, Jill Goodrich, Kyle Kauffman, Andrew Lightsey, Jodie Lowe, Jennifer Moore, Susan Plaza, Cynthia Stone, Debbie Webber

President's Report: A motion was made and February minutes were approved. Sedgefield Montessori Middle school has contacted Jill. The rising 9th graders there are required to do community service. Please share with your grade level teams that these students are available to help. Let Jill know if you would like to ask any students to assist you. This will most likely be after school hours.

The executive committee met last week to discuss the surplus budget. There were nine requests/ideas on how to spend this money but there was not enough information provided to make a final decision. One request was to update the AV equipment for the auditorium, does administration know if CMS will provide this? Ms. Debbie will look into it. We want these funds to benefit the entire school. Another request is to install the bike racks that we already have. Jon will lead the group to install next week at a cost of \$90. We have about \$6,000 remaining. We need more information to make a final decision. Ms. Jennifer suggested spending money on Upper El field trips. This was discussed by the executive committee. It is a complex issue. There is now a liaison role between Upper El and PTO to help with this.

Our last meeting is in May. Executive officers will document their duties to pass onto the new slate of officers. The Nominating Committee has announced the new slate of officers. President - Toni Emehel, Vice President – VACANT, Treasurer - Kyle Kaufmann, Secretary - Jodie Lowe, Communications Coordinator – VACANT, Community Coordinator - Karen Delozier, Fundraising Coordinator - Emily Meeker
Vacant positions can be filled with teachers. A motion was made and approved.

Jill, Ms. Maggie, and Bernice Cutler have discussed a sculpture and 25th anniversary committee. There is currently \$2,500 in the budget for this effort.

Treasurer's Report: We have money in the bank! There is still \$22,000 left of Invest funds to be spent. Teachers need to submit conference expenses to Kyle by the end of April. Kyle reminded teachers to summarize the purchases made when sending receipts to him. Montessori Marathon made almost \$19,000. These funds for teachers (supplemental funds) will be available from the end of June until the end of the fall semester. Invest money can be spent from January until the end of June. The amount is not clear but will be at least as much as last year (\$700.) Jill reminded teachers that supplemental funds can be spent on field trips (Upper El trips as well.) Karen said that there will be an e-blast to parents to thank them for their support of the Montessori Marathon as well as how teachers will be spending their funds. Please send your ideas to Karen. Ms. Cynthia asked about the cubbies. Teachers can spend their Invest funds on this.

Montessori Marathon: Karen reported that Primary kids were having difficulty running for 20 minutes, this may change next time. Please send Karen any ideas to improve the process.

Communications Report: Jodie reported that the Book Swap will happen May 18 and 19. Does anyone have the Facebook login and password, it is missing!

Community News: The International Spring Picnic is May 5. April 22 is the Earth Day/Peace Day celebration. How can the PTO help? Ms. Maggie asked for help with publicity. Mr. Andrew has asked CMS for lighter tables to use at the picnic

Principal's Report: Map testing is completed for the year. The practice EOG is next week. There will be about 20-25 questions. We are waiting for the exact dates about EOG's. It will begin either May 25 or 26. We will need a large number of volunteers for proctors. There will be a link in the E-bulletin.

Ms. Cynthia reported that a bird has moved in to the birdhouse with the bird cam! There are 7 baby birds, kids are very excited. Invest funds made this possible; please send to Karen to put in the E-bulletin.

Mr. Andrew reminded us to congratulate and thank Ms. Charlotte for the science program grant she applied for and received. Ms. Maggie has been named the Central Learning Community teacher of the year!

Next meeting May 25